

# Education Assistance Committee Meeting

Jan 22<sup>nd</sup>, 2014

Members present -- Elizabeth Cheek, Anita Eckhardt, Vera Gibbs, Anthony Travelstead (also present Rhonda Ferguson)

Members Absent -- Mick Cordes, Randy Lowe, Matt Borowicz

We met to discuss Fund Raisers, and Spring Award Applications

## FUTURE FUNDRAISERS

Spring Flea Market

April 26<sup>th</sup> (April 27<sup>th</sup> rainout date) 8AM-3PM

We discussed raising space rates and the operating times. After much discussion including comparing our spring rates to those of the Rotary Club who sponsor the Fall Flea Market, the committee decided to keep the single space rate of \$25 but we decided to raise the Double space rate from \$35 to \$40. We discussed changing the operating times, by closing an hour earlier but determined that we would hold off on this for another year due to the space rental increase. As chair I brought up a concern about the state's new concealed carry policy and how we wanted to address it with our vendors. The committee discussed it and decided to add a specific note into our policy guidelines prohibiting any concealed carry. Rhonda and I both called public safety to get the definitive policy so that we could have the correct information for to add. Attached is a copy of this year's flyer and the policy guidelines that will be distributed to the vendors. Next month we will be passing around a sign up sheet to workers at the flea market. Reserve the date now, we need all the help we can get on the day of the event

### Otis Spunkmeyer Cookie dough fundraiser.

We decide to we would like to have the product delivered in time for Easter which falls on April 20<sup>th</sup>, so we will be distributing order forms at the March 5<sup>th</sup> CS Council meeting and discussed collecting those on the following April CS Council Meeting, but that date needs to be moved up to March 25<sup>th</sup>, to accommodate their 3 week delivery fulfillment. Will discuss at CSC meeting.

### Restaurant Night Fundraiser

We discussed setting up a time with local restaurants for fundraiser nights. Lone Star, Chiles, Bandana, and Quatros all hold fundraiser nights and give a percentage of known sales back to the organization. We decide to look at doing a couple of these this semester starting with Lone Star Steakhouse at 10% of sales. This is a fundraiser that other university organizations have done so I contacted the Foundation and we are allowed to use their W9 tax exemption form. I called and setup tentative dates of the 18-20 of Feb with Lone Star. We are looking at sending out notice over the Civil Service list serve and posting flyers to promote this event.

### Education Assistance Awards

We received a total of 28 applications for the Spring Semester. Of those 28, (4) applications did not meet the award criteria. Two are claimed as independents, three had below the 2.5 GPA minimum and one had less than the required 12 credit hours. The committee is recommending the approval of 24 applications for the Spring Semester 2014 Awards, with one possible addition if hours had been increased to full time, but as of 10 am today that applicant has not.

### Money

We have \$4740.60 available to distribute (Payroll deductions \$688.54, Endowment Interest \$2469.06, Fundraisers \$1583.00)

After much discussion, and taking into consideration that the endowment through good investments has done very well with a \$10K increase, it is the committee's recommendation to the council that the awards be granted in the amount of \$185

$\$185 \times 24 \text{ or } (25) = \$4440 \text{ or } (\$4625)$

$\$4740.60 - \$4440 \text{ or } (\$4625) = \$300.60 \text{ or } (\$115.60)$  to be put back into the endowment fund.

*With awards at \$195 (\$4680) leaves \$60.60 for endowment.*